

# 2010 Allendale Community Foundation Teacher Mini-Grants Application Cover Sheet

Date: \_\_\_\_\_

School District: \_\_\_\_\_ School Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Teacher Name: \_\_\_\_\_

Grade Level: \_\_\_\_\_ and/or Subject: \_\_\_\_\_

Telephone Number (Work): \_\_\_\_\_ (Home): \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Project Name: \_\_\_\_\_

Amount Requested (up to \$200): \_\_\_\_\_

\*\*All awards will be paid to the school district's business office, designated for the specific projects.

Project Type: (Check One)

<input type="checkbox"/> Art	<input type="checkbox"/> Foreign Language	<input type="checkbox"/> Science
<input type="checkbox"/> Business/Economics	<input type="checkbox"/> Mathematics	<input type="checkbox"/> Music
<input type="checkbox"/> Geography/Soc. Studies	<input type="checkbox"/> Reading/Language Arts	<input type="checkbox"/> Other _____
<input type="checkbox"/> Computer Science	<input type="checkbox"/> Physical Education	

Project Description: **See sample application for example.**

Please use a separate sheet (no more than one page) attached to this cover sheet.

Include: (1) Goal(s) of Project, (2) Objectives and a Project Description, (3) Timeline of Project, (4) How the Project will be evaluated, (5) Detailed Project Budget (How the money will be spent).

Signed: \_\_\_\_\_  
Teacher Principal

Allendale Community Foundation  
P.O. Box 365, Allendale, MI 49401  
Phone: 616-895-4777 [www.allendalecf.org](http://www.allendalecf.org)

For Good. For Ever.

# Allendale Community Foundation Teacher Mini-Grants

The Allendale Community Foundation invites teachers to apply for mini-grant funding to try out a new idea or buy the “extras” for an already great lesson plan or project.

## **WHAT:**

Grants up to \$200 will be awarded to teachers to enhance their instructional program including:

New projects or programs, program enhancement within the curriculum framework, expansion of an already existing unit, student awards, special events, artists in residence, parent involvement programs. *(Grant funds must be used for capital supplies that are related to the project or program. No funding will be provided for field trips).*

Funds are not available for general operating expenses, fund raising events, or religious programs that serve, or appear to serve, specific religious faiths.

## **WHO:**

Any teacher, counselor, or administrator employed in a public or private school located in Allendale Township is eligible to apply. (We regret that this does not apply to home schools.)

**Grants are limited to one per classroom and one per teacher per school year.**

## **HOW:**

Mail the cover sheet and project description (described on the cover sheet) to Mini-Grant Committee - Allendale Community Foundation, P.O. Box 365, Allendale, MI 49401.

Applications should not be longer than two pages (including cover sheet) and must be signed by the submitting teacher and his/her principal. Catalog and/or Internet web pages can be submitted as supplemental items to the grant application.

## **GRANT DEADLINE:**

All applications must be received by **November 1**. Please do not send faxed copies. Funding determination and notifications will be given after the December meeting of the Allendale Community Foundation Board of Directors.

*An evaluation and photographs will be required for each mini grant that is funded.* The Community Foundation is delighted to help with your endeavors in any way possible, and in return, we require a report of how your idea worked out. Such feedback is critical for the Community Foundation. It is used to demonstrate the good work of this organization and our collaboration with educators. ***Please note that if a recipient fails to provide this feedback, consideration of future requests from that recipient will be given very low priority.***

Mail **11 copies** of your application to the attention of the Mini-Grant Committee - Allendale Community Foundation, P.O. Box 365, Allendale, MI 49401.